



BOARD OF DIRECTORS MINUTES

Date: Thursday March 21, 2019

Time: 9:00 AM

.

Location: 202 Mira Loma Dr., Truckee Conference Room, Oroville, CA 95965

- 1) **CALL TO ORDER** – Dave Lee, President. 9:00 am
- 2) **WELCOME AND INTRODUCTIONS** – Dave Lee, President. Present: Directors Harthorn, Lee, and Christofferson. Staff Wolfy Rougle, Thad Walker, and Tim Keesey. Dan Taverner, District Conservationist.
- 3) **REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate
i) actions may be added as action items pursuant to Gov. code 549954.2(b))
- 4) **PUBLIC COMMENT (on non-action items)**
 - (1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total)
 - (2) *Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting.*
 - (3) **Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*
- 5) **ACTION ITEMS** – Dave Lee, President

Present: Jill Broderson and Stephen Lucas from LAFCO; Directors Mike Felkin, John Christofferson, Allen Harthorn, and Chairman Dave Lee; Staff Wolfy Rougle and Tim Keesey; NRCS District Conservationist Dan Taverner.

- a) Review and approval of the minutes of the regular meeting held 1/17/19 -John moved to approve as written, Mike seconded, motion passed with Allen abstaining since February was his first meeting.

- b) Review and approval of the minutes of the regular meeting held 1/22/19 -John moved to approve as written, Mike seconded, motion passed with Allen abstaining since February was his first meeting.
- c) Review and approve outstanding bills – Mike motioned to approve the bills, John seconded, motion approved
- d) Bookkeeper Report - None
- e) Continuing review and reply to LAFCo Administrative review – Director Christofferson – John expressed the difficulty of creating an annual budget for an organization with no annual taxpayer support driven solely by grants and contracts. Stephen Lucas said he understands the difficulties but most organization are willing to roll individual grant budgets together into some kind of annual budget. Stephen said he’s not asking for RCD to produce a document it doesn’t have, but even submitting the individual budgets for the current open grants and contracts would be sufficient. Tim Keesey asked if the monthly grant updates staff currently submits to the board would be sufficient, and Stephen said it would be.
- f) Draft resolution for DOC Watershed Coordinator Grant – Wolfy Rougle – Old business; no need to discuss.
- g) North County Road Inventory – Agreements and Contracts – review job status reports – staff Inventory is almost done; after one more week (next week) field work should be complete. Staff started at high elevations and worked down, so snow has not delayed work. Mapping work in the office is also on track. The inventory includes 1 county road that is now gated by SPI, but the team assessed it anyway so that future decision-makers will have enough info to make good decision.
- h) OHVMR Planning Grant Update – Due March 4th – Thad Walker states it is no longer possible to write this grant due to the Camp Fire. [elaborate] It is possible to get the 25% match from the LNF as in-kind (i.e., time spent reviewing the NEPA documentation RCD would produce) but it’s unclear whether LNF would commit to this. John and other boards members hope Thad might be able to meet with Forest Supervisor before
- i) Nelson project (developing forest management plan for Woody Nelson) – It’s on track. Forester Phil Nemir will come down to check Tim’s work on this 162-acre project tomorrow.
- j) CEQA contract for Terra Fuego on a CAL FIRE
- k) CAL FIRE CEQA contract- John recommended that the Placer County contract’s “sliding” fee for service scale be replaced with RCD’s own fee-for-service schedule. John expressed it’s essential to pursue this contract. Board had no other revisions to make to the contract, but observed it will be necessary to make sure our insurance will meet their requirements. Although RCD wants to take on more work and grow, it is also important to make sure RCD will not be contractually obligated to take on every project CAL FIRE offers. Board and staff had no changes to make to SOW written by Dave Derby. Board directed staff to discuss these topics with Dave Derby, Unit Forester, and ask him to submit a final contract to General Services in hopes BCRC board can approve it at their next meeting.
- l) Continuing upgrade of BCRC web page – Projects Tab is finished. John noted Policies and Procedures Part 1 has been finished by Board, and should be posted on the website for 30 days so it can be reviewed by public. Board may then approve
- m) Review 2019 Budget proposal – Wolfy presented a quarterly P&L budget for FY 2018-2019 that rolls together income and expenses for all current open projects into a single sheet. The

quarterly budget shows consistent positive cash flow and a growing reserve. Mike asked what happens to cash flow if our invoices are not paid? Tim explained that while RCD is often subject to delayed payment, it also has the privilege of delaying payment to many of its biggest contractors (e.g. PWA) so income and expenses tend to balance out. Mike and Dave asked if RCD could raise its rates for administering the Cal Trans easement since endowment is doing extremely well since 2008. John asked that Tim prepare a draft letter for the Board to sign next meeting requesting a 20% raise in compensation from USF&WS. John moved for adoption, Mike seconded, motion approved.

- n) BCRC volunteer waiver – John had an initial draft of the volunteer waiver review by Kathleen Greason of County Counsel’s office. Greason made some suggested changes and John also proposed a header with a reference to Policies and Procedures, plus a page number. Dan Taverner requested that NRCS Earth Team Volunteer sign-up materials also be featured on volunteer sign-up forms so that RCD volunteer hours can be simultaneously counted toward NRCD Area 1 Earth Team Volunteer hours. Mike moved to adopt the document as amended, John seconded, motion passed.
- o) One Tree Planted Partnership and work day – One Tree Planted, a Vermont-based NGO that works worldwide, is giving RCD \$10,000 to stage a volunteer work day with 40 volunteers on March 9th, 2019, in Yankee Hill. Dan Taverner commented that this is an outstanding and exciting partnership.
- p) Emergency Watershed Protection Grant with NRCS for Pulga – Rdaley Ott, Thad, Dan, and NRCS engineer visited Pulga to observe the severe flooding and debris flow issues in Town of Pulga. Radley Ott requested that RCD administer this grant since Public Works does not have the capacity, although County will serve as the sponsor on paper. The private landowner will pay the 25% match. Lyle of NRCS is putting together the engineering proposal.
- q) Emergency Agreement with Butte County and Pacific Watershed Associates for Dixie Rd. – PWA came out and assessed the Dixie Rd blowout. Public Works did some emergency repairs but there’s more to be done, so an emergency contract needs to be signed between Public Works and RCD. John has read this agreement and asked Thad to go back to Radley and add a line item for an engineering tech. John motioned the Board accepting the contract with the requested addition of a line item in reimbursement schedule on Page 3 for the engineering tech at listed hourly fee-for-schedule.
- r) Hazard Mitigation Grant for Reforestation – due March 14th – Staff would like to submit an NOI for a \$3-million-ish climate-smart reforestation grant. Submitting an NOI (Notice of Intent, first stage of a 2-step application) is a simple process and doesn’t obligate the RCD to pursue it further if invited back for the 2nd stage of application. Board agreed Staff should do this.
- s) North Valley Community Foundation Grant for reforestation workshops - Mike moved that staff pursue the grant, John seconded, motion approved.
- t) Chico University Fund – Director Lee – Colleen sent out a letter regarding the cryptic fund of approx. \$5,000 stored at CSUC in RCD’s name. RCD can’t use or redeem the money, but can make recommendations as to how the money is used. The funds could go to ag, engineering, or to support an internship, etc. Colleen recommended the funds be donated to the Ag Department. Mike moved to have Colleen finish a letter directing CSUC to use the money for an ag internship. John seconded, motion passed.

- u) Next meeting date: March 21, 2019 at 9:00 am. We'll move to the Klamath Room, a larger room in the same building (202 Mira Loma Ave, Oroville).

Dan – Shorebirds/Lundberg

Other projects/programs –

- a) Granite Basin – Tim reported that Diane McCombs submitted to him a revised contract increasing her total by \$2000. Tim will bring back a proposal for the Board to approve next month revising the budget and taking these funds out of the currently under-budget Wildlife Biology budget line item. Update on roads decommissioning issue – USFS can always comment during scoping that they'd like to include the roads for decommissioning. This would allow RCD to verify with user groups that the roads are un-used and will be cost-free to decommission. Decommissioning could thus be incorporated into the NEPA document through comments, but won't be included in the proposed action. However, if we find during scoping that decommissioning them is cost-free, we can always make the Preferred Alternative one which includes decommissioning.
- b) MOU with Feather River RCD – Board will review the MOU and place signing the MOU on the agenda for next board meeting, March 21. Allen will take the lead on reviewing the MOU.

Partner reports – Allen Harthorn reported on the RCD- Friends of Butte Creek partnership to emplace wattles around burned properties to protect the salmon in late 2018. He reported that the great experience of working with the RCD is part of the reason he chose to apply for the Board. He looks forward to serving the RCD any way he can.

Allen Harthorn needs to fill out Form 700/Conflict of Interest form.

Dave has asked Sup. Teeter if renewals of Director Hatfield's and Director Felkins' terms can be put on BOS agendas promptly.