



*"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."*

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## **BOARD OF DIRECTORS**

### **Minutes**

**Date: Thursday, June 16, 2022**

**Time: 9:00 AM**

**Location: Klamath Conference Room  
202 Mira Loma Drive, Oroville, CA 95965**

### **Or Join Zoom Meeting**

<https://us02web.zoom.us/j/84342212526?pwd=eTZuQzJSV3IDRlcyYWJkcnhWm1mdz09>

**Meeting ID: 843 4221 2526**

**Passcode: 704514**

**Join via phone +1 408 638 0968**

- 1. CALL TO ORDER** – Dave Lee, President 9:04 am
- 2. WELCOME AND INTRODUCTIONS** Chair Dave Lee; Vice Chair Allen Harthorn, Directors Colleen Hatfield, Samantha Lewis, and John Christofferson; Assistant Director Mike Crump; District Manager Thad Walker; staff Dallas Koller and Wolfy Rougle
- 3. REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))

#### **4. PUBLIC COMMENT (on non-action items)**

(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) *Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern.*

*However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting. (3) \*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion*

*is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public*

*comment period closes a vote will be held.*

**CONSENT AGENDA:**

- a) Teleconferencing Requirements of the Brown Act AB 361 BCRC Resolution 01202022 Extension
  - b) Review and approval of the minutes of the BOD meeting held 5/19/2022
  - c) Review and approval of the minutes of the special BOD meeting held 5/23/2022
- John moved to approve, Allen seconded, motion passed unanimously.

**5. ACTION ITEMS – Dave Lee, President**

- a) Review and approval of Financials/ Accounts Payable- Colleen Hatfield – Questions about specific line items were answered. John moved that the check register be paid, Allen seconded; motion passed unanimously.
- b) Agreement with Konkow Valley Band of Maidu dba Konkau Association Corporation for tribal monitoring pursuant to SNC-1312 - Wolfy Rougle – John moved to approve the agreement, Allen seconded, motion passed with Directors Harthorn, Christofferson, and Lee in favor, Director Lewis abstaining.
- c) Agreement Amendment with Cal Trans for Cottonwood (Co-Op #03-0331 Amendment A1) -Thad Walker and Wolfy Rougle – Now that CalTrans and the landowner have signed, the Board can return to this matter and ratify the various attachments CalTrans has sent along. There is no new information in the attachments that the board hasn't seen before. John moved, Allen seconded, to sign the Amendment; motion passes unanimously.
- d) Agreement amendment with Alta for Phoenix VMP and Loafer Creek -Dallas Koller – The archaeological team has discovered more resources than expected in the project areas. To cover the unexpected expenses incurred, Alta asks for an additional \$13,959 for the Loafer Creek project area near Richardson Springs and \$4,986 for the Phoenix VMP project near Phoenix Hill south of Oroville. John stated that the original contract was based on the archaeologist's own bid and did not include any provision for increasing the dollar amount. It was the archaeologist's responsibility to submit a bid that would cover all possible contingencies. District Manager remarked that Alta has documented the justification for the increase and a description of the specific resources they need to record and why this raises the project cost. Also, CAL FIRE Unit Forester Dave Derby has provided an email in which he approves the cost increase. Thad also noted the original contract does include a clause, in exhibit B, that if additional, unforeseen discoveries significantly raise the cost of a project, the consultant will be able to ask BCRC for a cost increase approval. Chair Dave Lee remarked he sees the request for a cost increase much like any change order, and if the justification is legitimate then we should accept the order. John withdrew his reservations. Allen moved that the Board approve the amended contract contingent on receiving confirmation from Dave Derby in writing that CAL FIRE will cover the cost. John seconded; motion passed unanimously.
- e) Agreement with Pacific Watershed Associates for Centerville Road Project -Thad Walker – In this agreement, using fire funds under 319(h), BCRC will manage all contractors but PWA will pay for materials, which is beneficial because materials are usually cash on

delivery and this is often tricky for BCRCD. John moved, Allen seconded to sign the agreement; motion passed unanimously.

- f) Update on vehicle purchase to support Upper Butte Creek Forest Health Project and future BCRCD needs -Thad Walker – BCRCD had held a special meeting, approved a vehicle purchase through Corning Ford, but then the financing options fell through with that vendor. There are possibly financing options through CARCD or NACD, however, these will take some time to develop, and the project requiring the truck has already started, so we rented a truck for 1 month, and we will consider extending through July if we haven't identified a better option by then. Informational item only, no action taken.
- g) 2022/ 2023 BCRCD Operating Budget Review -Colleen Hatfield, Thad Walker, and Wolfy Rougle – Although some of the monthly or annual overhead expenses still need to be updated, the project tabs have all been filled out and the Board can review this draft budget with the goal of approving it at the July meeting. Colleen and staff are working closely with the bookkeeper so the budget is set up well to flow into a monthly “budget to actual” process. Colleen mentioned that the state is considering updates that would potentially direct new funding or benefits to RCDs but we may have to prepare a 5-year budget in order to qualify for it (!) This would be a big challenge because most grants and contracts don't last 5 years, so it's difficult to predict income 5 years out.
- h) Next Board of Directors Meeting Thursday, July 21st, 2022, at 9:00 AM, Location: Klamath Conference Room 202 Mira Loma Drive, Oroville, CA

## **6. RCD PROJECTS AND PROGRAMS**

- a) Staff Updates – Our agreement with Sierra Institute to bring on a Shared Stewardship Coordinator trainee is live and we've been able to bring on Faith Chruchill, a recent CSU, Chico graduate in Environmental Geography and GIS. That agreement will be billed on a monthly basis. She starts Monday on a forest inventory training with Cameron, and comes to the office for the first time Tuesday to start learning about NEPA from Wolfy.  
ARPA – American Rescue Plan Act – BOS unanimously approved the \$1,000,000 contract to build 20 miles of trail in Upper Butte Creek, with \$50,000 of fee-for-service time included for BCRCD to provide oversight and management.  
Upper Butte Creek Forest Health crew is out in the woods and picking up momentum; owl, botany, and arch specialists are also out in the field; on the NEPA side, Wolfy facilitated the 1<sup>st</sup> field IDT meeting last week and will lead another next week.  
SNC Grant Workshop – Cait is overseeing BCRCD's hosting of this grant workshop, which is virtual. It's great to be working with this agency that has provided us so many grants.  
3 BCFSC projects through CCI Forest Health grant are about to go out to bid: Doe Mill, Coutelenc, Dean Rd, and the Upper Ridge Nature Preserve.  
Dallas reported that interest in the PBA is up and now that we have the new grants, we can scale up outreach and provide help to more landowners. NSPR series “Fire Returned” is telling the story of how the PBA is helping landowners.

## **7. PARTNERS' REPORTS ( 5 minute limit per group)**

- a) Natural Resource Conservation Service (NRCS)

- b) Butte County departments
- c) Community groups and agencies

**8. CLOSED SESSION – Directors only**

- a) Personnel Discussion – Update on DM outreach. No action taken.

**9. BOARD OF DIRECTORS REPORTS**

- a) Butte County RCD Directors and Associate Directors are welcome to report

**10. ADJOURNMENT**

*NOTE: The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: [bcrccd@carcd.org](mailto:bcrccd@carcd.org). The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

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