



## **Request for Proposals**

### ***Construction of Colby Mountain Recreation Project Phase 1***

Butte County Resource Conservation District (BCRCD), in collaboration with the Forest Service (FS) Almanor Ranger District, Lassen National Forest, is seeking bids from qualified Trail Contractors (Contractor) to complete the construction of Phase I of the Colby Mountain Project- 19.56 miles of a non-motorized, multi-use, trails in Jonesville, California.

Contractor must have valid California Contractors license (at time of bid submittal). Any Contractor wishing to submit a bid must have extensive and proven success constructing multi-use, single-track recreational trails, with mountain bikes as the designed use. References are required.

The work will be awarded based on best value.

All proposals must be received by **5 p.m. Pacific Time on Friday, December 8th**. Bids will be opened at 5:30 PM Pacific Time and will be publicly read aloud.

Please submit your proposal electronically to [thad@bcrcd.org](mailto:thad@bcrcd.org)

Alternatively, you may mail a hard copy to:

Butte County Resource Conservation District  
150 Chuck Yeager Way, Suite A  
Oroville, CA 95965

**A mandatory pre-bid conference, including a site review, will be held on Monday, November 27th . Meet at 10:00 a.m. PST) at the Jonesville Snow Park (40.11425707517195, -121.47918411572216) off Humboldt Road near the community of Jonesville. To be eligible to bid on this project, you must attend the pre-bid conference. With the potential for snow at the project site please RSVP [thad@bcrcd.org](mailto:thad@bcrcd.org) if you plan to attend the pre-bid conference so we can communicate about the status of the meeting.**

#### **All Bid Submittals Must Contain:**

- **Contractor Information Form**
- **Bid Form**
- **Non-Collusion Affidavit**
- **Project Questionnaire Form**
- **Project Workplan Form**
- **Proposed Sub-Contractors Form**
- **Bid Bond (10% of proposal)**

For any questions, contact Thad Walker at [thad@bcrcd.org](mailto:thad@bcrcd.org). (828) 553-7083.

## REQUEST FOR PROPOSALS

### *Construction of Colby Mountain Recreation Project Phase I*

#### 1. Overview

The request for proposals (RFP) is from the Butte County Resource Conservation District (BCRCD).

This RFP is to complete phase I of the Colby Mountain Recreation Project, which includes the construction of 19.56 miles of trail (6 trail segments). Additional planned trails, bridge, and trailheads will be completed in subsequent phases and are not part of this Request for Proposals.

The contractor will be responsible for constructing a “ready to ride” condition that meets Forest Service trail class standards and specifications (Attachment A).

Funding for this project is provided through Butte County via the America Rescue Plan Act. The contractor must adhere to strong labor standards and not have any recent violations of federal and state labor and employment laws.

#### 2. Schedule

The anticipated schedule is as follows:

- RFP released -Wednesday, November 8<sup>th</sup>
- Mandatory pre-bid conference -Monday, November 27<sup>th</sup> at 10 a.m.
- Contractor Questions Cut-off (all questions will be shared with all eligible contractors) Wednesday, December 6<sup>th</sup> at 5:00 p.m.
- Proposals due/ Award -Friday, December 8<sup>th</sup> at 5 p.m. (bid opening at 5:30 p.m.)
- Contract approved (BCRCD BOD Meeting)- Thursday, December 21<sup>st</sup>
- Notice to Proceed and Trail Construction -May of 2024 – November 2026 (construction start contingent on NEPA/ CEQA signed decision and site access)
- All Construction and other Contract Requirements Complete by: August 2026

#### 3. Work Standards, Labor Requirements, and Key Assumptions

Construction will conform with industry standards and best practices for sustainable mountain biking trails and be suitable for non-motorized, multi-use. The trail corridor(s) have been flagged with flags on the center. The contractor will conduct a site walk with BCRCD representatives or designee at the project’s beginning to ensure the routing and other design and construction elements are fully understood. The Contractor will be provided with a GIS shapefile and/ or GPS track of the trail corridors. Contractor will need to work with BCRCD representative and Forest Service on the sequence for trail construction to align with detections of nesting birds and archeological monitoring.

The project is located on Forest Service land (Lassen National Forest, Almanor Ranger District) and the contractor must comply with all applicable laws and requirements necessary to perform work on Federal land. The Contractor must have an active California Contractors license and must comply with all applicable State of California contracting laws, including licenses, bond, and liability insurance.

Contractor must comply with all regulations required by Community Development Block Grant Disaster Recovery Funds (CDBG-DR), which includes compliance with The Davis-Bacon and Related Acts (DBRA) and Section 3 (see attachment B for Section 3 requirements).

The scope of this project falls within the category of public works project for Federal and State requirements, and as such, the contractor shall abide by all applicable Federal and State laws for the payment of prevailing wages and certified payroll.

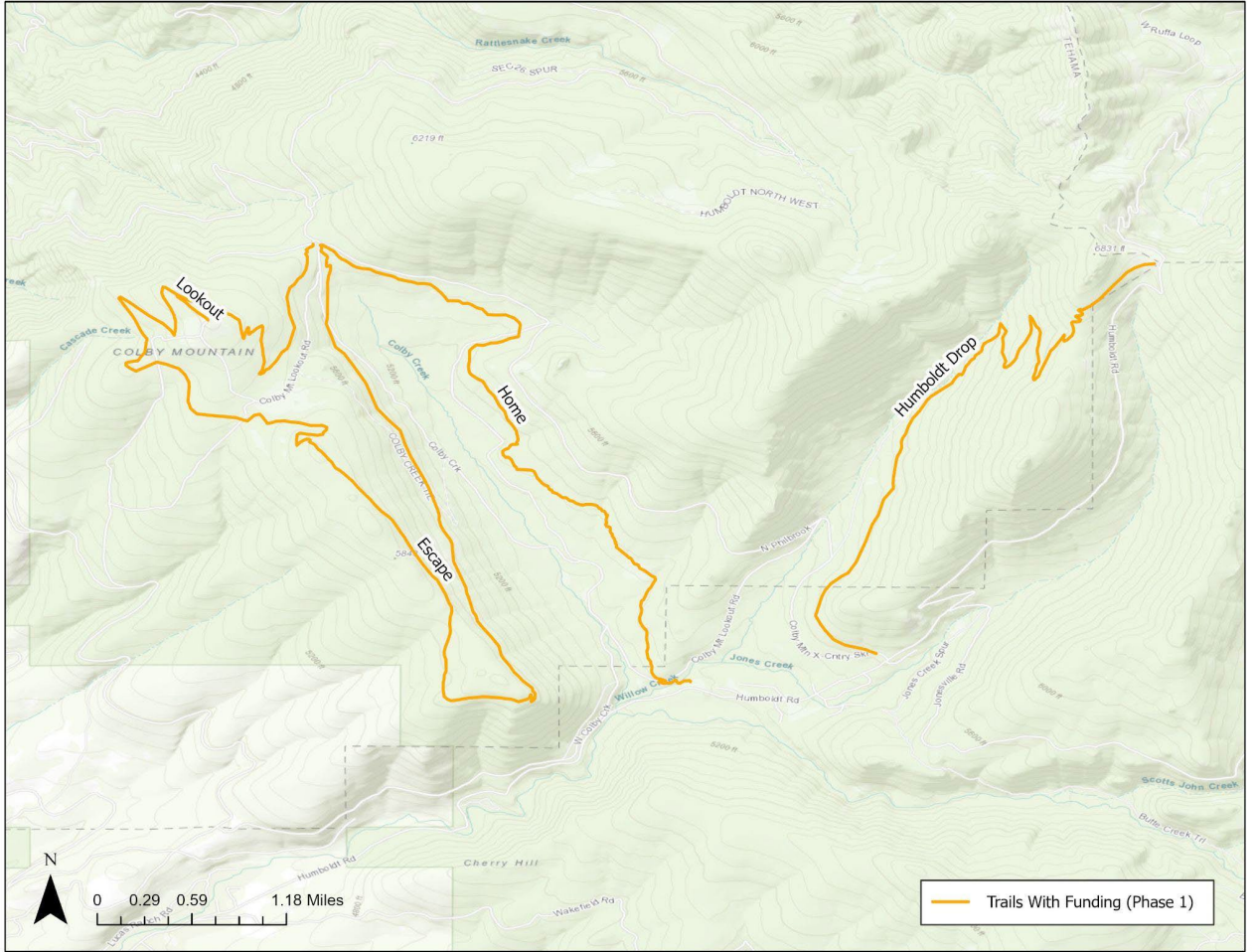
If this project requires Prevailing Wage labor rates be paid, contractor and subcontractors agrees to furnish, Certified Payroll Affidavits, Statements of Non-Performance, completed and processed DAS 140 & 142 forms and all other California Labor Compliance documents. (DAS 140 must be filed before contractor is on Job site.) All training fund contribution certifications submitted to contractor must include a copy of the check sent to that institution. All certified payroll documents or non-performance documents with original signatures and payroll numbers must be submitted weekly to Butte County Resource Conservation District and up loaded to DIR, <https://efiling.dir.ca.gov/eCPR/pages/eCPROnlineForm.jsp> Include DIR payroll submission confirmation sheets with weekly payroll reports.

Key assumptions include:

- Contract is for trail construction only (trail bridge not included)
- Contractor will use their expertise and discretion to build the best possible trail within the desired parameters and limitations described in this RFP.
- BCRCDD and Forest Service project managers will be reasonably available to resolve questions raised by the Contractor and shall not unnecessarily impede progress on the project.
- BCRCDD and Forest Service will have the right of inspection throughout the work. Trail construction will be subject to inspection for compliance with all specifications provided by the Forest Service and BCRCDD.
- Forest Service personnel will have the right of final approval.
- Contractor will have to comply with Forest Service -Project Activity Levels (PALs) and Forest Closure Orders
- Contractor will be required to comply with project-specific integrated design features identified in the NEPA decision (see Attachment C Proposed Action Purpose and Need document)
- Contractor will need to be able to work with assistance from volunteer labor at times for corridor clearing, hand-built segments, and finish work. Project partners will assist the

contractor with organizing volunteer activities, oversight, and tools. BCRCD and the Contractor will coordinate the best uses for volunteer support of the project.

**4. Trail Location, access, and Trail Class (Phase 1)**



Phase I of construction consist of the following trails:

Trail Name	Designated Use	Trail Class	Length (mi)
Lookout Trail	Multi (aMTB)*	Class 3	1.89
Escape Trail	Multi (aMTB)*	Class 3	8.36
Home Trail	Multi (aMTB)*	Class 3	4.14
YRH Trail (Humboldt Drop)	multi	Class 2/3	4.76
Lookout Access Trail	Multi (aMTB)*	Class 3	0.21
Home Access Trail	Multi (aMTB)*	Class 3	0.21
		Total	19.56

\*Trails with (aMTB) should attempt to be built to aMTB BLACK specifications per [Kootenay Adaptive Sport Association -Adaptive Trail Standards 2020](#). (Attachment D)

## 5. Scope of Work

This RFP is to complete phase I of the Colby Mountain Project, which includes the construction of 19.56 miles of trail (6 trail segments). There is one trail bridge on Home Trail, which will be completed as a separate project and is **not part of this bid**.

Trail corridors have been flagged and trail plan was developed (see attachment E). Flagged corridors at 200' wide (100' on each side of flag line). The contractor must construct the trail to a "ready to ride" condition. All trails should be constructed to Design Parameters based on the Forest Service Trail Class with mountain bikes as the designed use (Attachment A). Construction includes:

- Reviewing the proposed alignments
- Fine flagging the alignment
- Clearing brush and vegetation per clearing requirements
  - Sugar, Western White, Jeffery, and Ponderosa Pines should be retained when possible
  - Per Forest Service requirements, all Sugar Pine identified as rust resistant or previously identified as a candidate for rust resistance would be protected. A \$20,000 fine would be imposed for each rust-resistant or previous candidate tree damaged during operations. (GIS shapefile/ Map will be provided will be provided)
- Constructing trail
  - Trail should be "full bench" construction where possible.
  - Drainage features should be installed in regular intervals
  - Consider user speed to minimize breaking bumps
- Tread finish work
- Compliance with all FS Integrated Design Features (IDFs) in signed NEPA decision.

## 6. Work Requirements

### Access and Haul Routes

The Contractor shall make his or her own investigation of the conditions of available public or private road to determine clearance, restrictions, and other limitation that affect transportation at the job site. Existing open road (per Forest Service definition) are available for the Contractor use. The Contractor will repair any damage to existing road caused by the Contractor.

The Contractor will take all necessary precautions so as not to unnecessarily restrict flow on roads and in parking areas or visitor use sites in the area. Roads may require high clearance 4x4 vehicles, may have obstructions, and may not be suitable for trailer traffic.

### Equipment

The work should primarily be done with a mini excavator, a small trail dozer, and hand labor. Butte County RCD and Forest Service must approve all equipment utilized. All equipment and tools shall be cleaned before entering the project area to prevent the spread of invasive weeds.

### Staging Area

Any staging areas for on-site storage of equipment, materials, or other items needed for construction must be approved by the Forest Service before construction begins.

### Camping

The Contractor can camp on-site based on Forest Service requirements for dispersed camping. The contractor would be required to follow Leave No Trace guidelines while camping.

### Preservation of Vegetation

The Contractor shall exercise care to preserve the natural landscape, including trees and shrubs, and shall conduct construction to prevent any unnecessary destruction, scarring, or defacing of the natural surrounding in the vicinity of the work. Except where clearing is required for the work, all trees, native shrubbery, and vegetation shall be preserved and protected from damage by the Contractors construction operations and equipment.

All unnecessary destruction, scarring, damage, or defacing of the landscape resulting from the Contractors operations, shall be repaired, replanted. Reseeded, or otherwise corrected as directed by the Forest Service.

After completion of the work, all areas disturbed by construction that do not require landscaping or planting shall be scarified and left in a conditions that will facilitate natural vegetation and provide proper drainage and prevent erosion.

## **7. Other Requirements**

### Guaranty and Warranty

A 1-year guarantee and warranty will be provided by the Contractor on this project's work: Any portions needing replacement or repair within 1 year from the date of written acceptance shall be completed by the Contractor at their expense and withing an agreed-upon time frame.

### Other Conditions and Provisions

1. A minimum of one site visit to the trail system will be conducted before commencement of work to review the proposed construction plan with BCRCDD and Forest Service personnel.
2. Necessary construction contracts will be negotiated, and a firm construction schedule will be established.

3. The selected Contractor shall be fully informed of all the applicable Federal and State Laws, regulations, and ordinances pertaining to work on Forest Service land.
4. Concurrently with the execution of this Agreement, Contractors shall, execute a performance bond, in an amount equal to one hundred percent (100%) of the Contract Amount. Said bonds shall be executed by a corporate surety acceptable to Contractor and shall be in a form satisfactory to the Contractor.
5. The Contractor shall protect and indemnify BCRCD and its representatives against any claim or liability arising from or based on the violation of any such law, regulation, or ordinance.
6. The selected Contractor will provide Certificates of Insurance for the following required insurance:
  - General liability insurance of at least \$1 million per occurrence and \$2 million general aggregate.
  - Workers' compensation and employer's liability insurance of at least \$500,000 per occurrence.
  - Business automobile insurance of \$1 million

#### **8. Payment**

Payment will be made based on prorated acceptance of work by the BCRCD for finished trail per linear foot. Contractor shall submit bi-weekly invoices outlining the work completed and also track cumulative work and payments to date. Invoices shall be in sufficient detail to satisfy State of California and Federal requirements. A Reserve Fund of five percent (5%) of the total cost of each trail segment will be held back and paid upon completion of construction of each segment and acceptance by BCRCD.

#### **9. Proposal Requirements, Submittal, and Evaluation**

To be considered for this work, your proposal must include all information listed in Table X below and must be submitted in accordance with the instructions on the cover page of this RFP. Proposals should not exceed 20 pages total. Concise answers to the specific requirements listed in the table below are preferable to general information.

Proposals will be reviewed by BCRCD and Forest Service staff, who may request additional information and/ or interview from certain bidders.

The project will be awarded based on "best value" as determined by the proposal evaluation team. Cost will be an important factor, but not the controlling factor, in the selection process. Failure to include the Proposal Requirements in Table X above may result in disqualification.

**Colby Mountain Recreation Project Phase 1- Contractor Information**  
***Must be included in bid.***

Company Name: \_\_\_\_\_

Company  
Address: \_\_\_\_\_

Contact  
Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Federal ID or SSN#: \_\_\_\_\_ Years in Business: \_\_\_\_\_

References: Provide 3 references (at least one must be from a USFS-lands project), with contact names and phone numbers for each reference.

1. Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name/ Client: \_\_\_\_\_

2. Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name/ Client: \_\_\_\_\_

3. Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name/ Client: \_\_\_\_\_

END OF SECTION



**Colby Mountain Recreation Project Phase 1- Bid Form**  
***Must be included in bid***

Item	Description	Quantity	Unit	Unit Price	Total
1	Lookout Trail	9,979	ft		
2	Escape Trail	44,140	ft		
3	Home Trail	21,859	ft		
4	YRH Trail Humboldt Drop	25,132	ft		
5	Lookout Access	1,155	ft		
6	Home Access Trail	1,155	ft		
7	Mobilization/ Demobilization	1	each		
Total					

For bid to be valid unit price and total for all 7 items shall be completed.

Bid Validity :Please specify the length of time this bid is valid for (minimum of 90 days). \_\_\_\_\_

Bidder agrees to accept as full payment the following total base bid price:

\_\_\_\_\_ dollars

(in words)

\_\_\_\_\_  
 (in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor Signature \_\_\_\_\_

END OF SECTION

**Colby Mountain Recreation Project Phase 1 -Non-Collusion Affidavit**  
***Must be included in bid***

To: Butte County Resource Conservation District

\_\_\_\_\_deposes and says that they are  
\_\_\_\_\_ (title) of \_\_\_\_\_, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; the bidder is not directly or indirectly induced or solicited with any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or arranged with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or of that of any bidder, or to secure an advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true and further, that the bidder has not directly or indirectly submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

The above certificate must be signed and filed with the BCRCDD along with the bid

Signed \_\_\_\_\_ Date \_\_\_\_\_

END OF SECTION

**Colby Mountain Recreation Project Phase 1- Project Questionnaire**  
***Must be included in bid***

Please initial \_\_\_\_\_ if the contractor has direct previous experience fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of certified payroll records, etc.

If no direct previous experience, please list below who will assist in meeting this requirement. Please include contact information and experience.

List and describe three similar projects contractor has successfully completed (at least one should be on USFS lands), provide contact information for client:

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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END OF SECTION

**Colby Mountain Recreation Project Phase 1- Work Plan**

***Must be included in bid***

Please use the following space to describe in sufficient detail the work plan or methods you will employ to gain site access and accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements and prevent damage to infrastructure. You may attach a written response to this packet if needed.

END OF SECTION

**Colby Mountain Recreation Project Phase 1- Proposed Sub-Contractors**  
***Must be included in bid***

The Contractor should submit a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.  
A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

List of Subcontractors to be used

Subcontractor	Work	Dollar Amount	% of Total
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

END OF SECTION- END OF BID PACKET