



"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."

150 Chuck Yeager Way, Ste. A, Oroville, CA 95965 * (530) 693-3173 * bcrcd@carcd.org

BOARD OF DIRECTORS

Minutes

Date: Thursday, December 16, 2021

Time: 9:00 AM

**Location: Klamath Conference Room
202 Mira Loma Drive, Oroville, CA 95965**

Or Join Zoom Meeting

<https://us02web.zoom.us/j/85961204034?pwd=UjNORGpQMmRxTGJENetiV2Z4QzBPZz09>

Meeting ID: 859 6120 4034

Passcode: 555329

Join via phone +1 408 638 0968

- 1. CALL TO ORDER** – Chair Dave Lee, 9:00 am
- 2. WELCOME AND INTRODUCTIONS** –Chair David Lee, Vice-Chair Allen Harthorn, Treasurer Colleen Hatfield, Director John Christofferson, Associate Director Mike Crump, District Manager Thad Walker, Staff Wolfy Rougle
- 3. REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))

4. PUBLIC COMMENT (on non-action items)

(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern.

*However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting. (3) *Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion*

is made and seconded by two BCRCDDirectors, the Chair will first ask for any further discussion from the Directors and

Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.

5. **CONSENT AGENDA:** Project Updates (see board packet). Discussion about Project Updates maybe belonging in the Staff Updates section at the end of the meeting. Teleconferencing Requirements of the Brown Act (as amended by AB 361), Resolution.

Consent agenda – John moved to accept, Colleen seconded, motion passed unanimously.

6. **ACTION ITEMS** – Dave Lee, President

- a) Review and approval of the minutes of the BOD meeting held 11/18/2021 - John moved to accept minutes, Colleen seconded, all voted aye but with Dave abstaining because he was not present last month.
- b) Review and approval of financials/ Audit Update - Colleen Hatfield – John moved that bills payable will be those shown in white, plus the Cottonwood acct transfer for FY 2020-21, plus Evan Watson as funder reimbursements make it possible; Allen seconded, motion passed unanimously.
Audit update: Colleen distributed notes from the exit interview; report is expected to be furnished next month. Colleen will recommend to Board that we continue with annual audits next year, which would include putting out an RFP for 19-20 and maybe 20-21, and then we can decide whether we want those 2 years audited together or one at a time. Mike observed that a multi-year RFP would save time and be more efficient for the RCD, esp if it can be relatively easily extended.
- c) BCRC D Computer for SNAP Americorps Position – Thad Walker – District Manager suggested BCRC D purchase a computer exclusively for the use of each year’s Americorps member. Computer would be passed on to the next AmeriCorps member each year. John moved to purchase the computer for the proposed cost of \$1200, not to exceed \$1500. Colleen seconded, motion passed unanimously.
- d) Procurement Policy Review/Update – Thad Walker – Carried forward from previous meetings. District Manager recommended some updates to our procurement policies to bring them into line with similar RCDs that do similar type and scale of work to BCRC D today. Proposed updates would require a competitive bid process only above \$50,000 and would allow project managers and the District Manager to sign off on smaller projects under certain circumstances (with Board Chair concurrence for items in the middle range). Colleen observed that the recommended updates are common for other RCDs in California, as she has seen through the Sac Valley Durable Collaboration and through her work on the Board of CARCD. John expressed confidence in these policies as long as current DM is DM but would hesitate to commit to placing the same confidence in a new DM. Dave stated that a \$25,000 procurement needs to come before the board, while \$5,000-10,000 could be approved by Board Chair (but if the Board Chair was him he would probably bring many of those items before the full Board anyway). John stated items over \$10,000 should always go to competitive bids and get Board approval, while items \$5K-\$10K should get 3 quotes and Board approval. Motion tabled until next month.
- e) CEQA Notice of Exemption for Federal-Lands Portion of Concow Pyrodiversity Project where NEPA has been completed – Wolfy Rougle – Colleen moved to file the NOE, John seconded, motion passed unanimously.
- f) Renewal of cultural monitoring contract with Konkow Valley Cultural Preservation, LLC (SNC-929)– Wolfy Rougle – John moved to approve the agreement, Allen seconded, motion passed unanimously
- g) Resolution to apply for Regional Fire and Forest Capacity Program (RFFCP) funding through Sierra Nevada Conservancy – Wolfy Rougle – John moved to pass the resolution, with a -2 after the resolution number; Colleen seconded; motion passed unanimously.
- h) Agreement with Cal Recycle for Farm and Ranch Cleanup Grant, Chandon Rd (Pronounced SHAN-dun) – Thad Walker – This is the 6th CalRecycle grant we’ve applied

for to help landowners affected by illegal dumping. Would remove trash and install some gates. John moved to apply, Colleen seconded; motion passed unanimously.

- i) Contractor Bids and Award for Phase 2 of SNC-1312, Concow Resilience Project – Cameron Musser. We received 2 bids, one from Hanford ARC at about \$267,000 and one from Red Mountain Resources for \$17, 514. John moved to accept Red Mountain Resource’s bid and also execute a contract with RMR to move forward with the bid work.
- j) Next Board of Directors Meeting Thursday, Jan 20th, 2022 at 9:00 AM, Location: Klamath Conference Room 202 Mira Loma Drive, Oroville, CA95965

7. RCD PROJECTS AND PROGRAMS

a) Staff Updates – Wolfy is working to gear Upper Butte Creek Forest Health project (NEPA) up for January, with Cameron’s help on silvicultural issues; about 17 EQIP applications will go in thanks to work by Kimberly, Cait and others; 3 EFRP landowners are in the implementation phase and requesting reimbursements. Upcoming grant applications include the RFFCP proposal that was just reviewed; a CAL FIRE CCI-FP grant to support even more hands-on PBA implementation; and a block grant from CAL FIRE to administer CFIP funds directly to landowners. We are developing a strong relationship with BLM to both complete NEPA for Rx fire reintroduction and also implement existing NEPA for forest thinning projects. Dallas is RCD’s point person on the Forest Health grant working with FSC to implement the projects in the middle Butte Creek watershed. John asked about PNF’s response to Granite Basin NEPA. Thad responded that Forest Archaeologist is reviewing the cultural report and Tim Keeseey will finish the Draft EA by the end of December. Please email entire Board copy of Cottonwood report. Wolfy will also send a hard copy to the landowner, Myron Openshaw. Cameron reported that Red Mountain Resource’s brush removal work is progressing well in Concow Resilience project; RMR, Cameron, and PNF are working together to revise the Pesticide Use Proposal as is needed to adjust to next season’s conditions. Site prep should be finished this month; trees may go in the ground in January; herbicide release would be applied in spring. Staff is working together to perfect a collaborative mapping workflow, including participating in the industrywide transition from ArcGIS Desktop to ArcPro.

b) Directors’ Reports – Colleen asked if any new bank accounts will need to be opened. Thad stated a new account will need to be opened when the SNC Colby Mountain advance arrives. Colleen suggested the Reserve Account be a topic for next month’s meeting.

8. PARTNERS’ REPORTS (5 minute limit per group)

- a) Natural Resource Conservation Service (NRCS) - None
- b) Butte County departments - None
- c) Community groups and agencies – None

Motion to adjourn – John moved, Colleen seconded, meeting adjourned at 10:33 am

9. CLOSED SESSION – Directors only – No action taken

- a) Personnel Discussion

10. BOARD OF DIRECTORS REPORTS

a) Butte County RCD Directors and Associate Directors are welcome to report

11. ADJOURNMENT

NOTE: The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: bcrd@carcd.org. The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.

Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then the Chair will open up the item for brief public comment limited to 2 minutes per person. After the public comment period closes, a vote will be held