
**BOARD OF DIRECTORS MEETING
MINUTES**

Date: Tuesday, October 19, 2017

Time: 9:00 a.m. – 11:50 a.m. (Regular meeting)

Location: 202 Mira Loma Drive Truckee Room Oroville

Directors/Associate Directors in Attendance: Dave Lee, John Christofferson, Mike Felkins, Colleen Hatfield, Ed McLaughlin. Others in attendance: BCRC: Thad Walker, Tim Keeseey; Brooke Worden.

- 1) The meeting was called to order at 9:00 a.m. by President Dave Lee
- 2) Welcome and Introductions – no new visitors
- 3) Revisions to Agenda – none
- 4) Public Comment – none
- 5) ACTION ITEMS:
 - a) Approval of the October 3, 2017 meeting minutes: Director Christofferson moved and Director Hatfield seconded the motion to approve the meeting minutes. Lee, Hatfield, and Christofferson voted in favor. Director McLaughlin abstained. Director Felkins entered the meeting at 9:04 after the vote.
 - b) Review and approve outstanding bills: There was discussion regarding the CARCD Regional dues of \$100. There was discussion regarding \$1,550 due to SDRMA and the existing policy. Director Christofferson moved and Director Felkins seconded the motion to pay outstanding bills. All five Directors voted in favor of the motion.
 - c) Report from Thad Walker
 - Internet: The annual plan for the RCD's internet is \$615.45 or a monthly fee of \$65.95.
Future ACTION needed: Place this on the next agenda
 - PG&E Trees: Wolfy has been assisting with watering the PG&E trees. Former Director Terrell stopped by the RCD office to check on has water tank. He is fine with picking it up when the project is completed in the near future.
 - Website: Chuck Lundgren holds the domain and hosting for the RCD's website. It is not broken and is working fine. Chuck has been doing work for the RCD on the website pro bono and is willing to continue this arrangement. Chuck is willing to migrate the website content over to wordpress to make it easier for staff to manage and update. Chuck suggested that we increase our presence on social media.
Future ACTION needed: Director Lee will talk with Chuck about changes needed on the website.
 - CDFA SWEEP: The RCD has received \$14,000 from CDFA for July and August invoices. Brooke and Thad met with Scott Weeks of CDFA to discuss RCD requirements under the agreement. The RCD contact has been changed and CDFA agreed to maintain the agreement with the RCD. The RCD has 30 days to complete the

next SWEEP inspection. The RCD needs to complete 8 inspections by March 2018. The RCD will receive \$16,000 for these 8 inspections. Minimal staff time (20 hours) is needed to complete these inspections. Thad recommended that another staff member assist Brooke with the inspections so that the RCD has a back up. There was discussion regarding what happens if producers cannot implement their SWEEP project before March 2018. They can get an extension. There was discussion regarding assistance for producers whose land was burned up in recent wildfires. There is special emergency funding from the NRCS through EQIP catastrophic wildfire funding.

Future ACTION needed: A letter needs to be sent to CDFA from the Chairman stating who is qualified to perform the SWEEP inspections.

- Table 2: Thad has been spending most of his time working with the Forest Service and the consultant on this project. Tim has been assisting with the GIS. Thad will be submitting an invoice to the County. Thad has another 5-7 days of field work that he will be completing over the next couple weeks to investigate re-routes and look at potential hydrological and endangered species (Sierra Nevada yellow-legged frog) issues. He will be working on the report during Nov. /Dec. and anticipates that it will take about 80 hours. There was discussion regarding NEPA for the project and whether local OHV groups were being cooperative. This project will help streamline the NEPA project by providing a design that will avoid conflicts that require mitigation. Local OHV groups have been very supportive. The County has allocated \$80,000 for an engineering study on non-green sticker trails Director Christofferson recommended that Board time be added to the County invoice.

Future ACTION needed: Director Lee and Director Christofferson will be meeting with Public Works to discuss the RCD's involvement in future trails projects and report back to the Board.

- Trails Plan: The Draft Trails Plan is available for public review on the Explore Butte website. Comments will be accepted until Jan. 1.
- State Controller Audit: The State Controller Audit will be on November 16th.

d) Report from Tim Keesey

- Powellton Road: The County has been working with PWA to implement the *Road Drainage Treatment Plan for Powellton Road*. Director Lee stated that he met with the County Public Works Foreman and they are learning a great deal about road drainage design. Tim will be submitting another invoice to the County for PWA's and the RCD's work on the Road Drainage Treatment Plan.
- PID/BCFSC: Tim is working with CALFIRE and the BCFSC to develop GIS databases for the Paradise Ridge and Berry Creek planning areas.
- DOC FAP: There are numerous meetings related to water in Butte County that the RCD has stated they will attend as part of the DOC FAP grant. Tim inquired into who should attend these meetings. Director Felkins stated that he already attends many of them. There was discussion regarding a grant that the RCD is a partner with the County to investigate surface and groundwater use for irrigation.

Future ACTION needed: Tim will send Director Felkins a list of the water meetings and Felkins will let Tim know which ones he can attend. Director Hatfield will work with Tim to investigate RCD's role in the County water grant.

- NRCS Conservation Planning: Tim is working with three landowners with timberlands to develop Forest Management Plans and EQIP projects.

e) CARCD Conference: The CARCD conference is Nov. 15-18 in Sacramento, CA. Director Hatfield will be attending and Thad is planning to attend as well. Director Lee and Director Christofferson are looking into attending the Board Training at the event.

- f) Special District Financial Transaction Report: This was discussed in closed session.
- g) Next meeting date: Director Felkins will be gone from Nov. 12-17th. The next meeting will be on November 9th at 9 a.m.

Future ACTION needed: Director Christofferson will reserve the room.

6) RCD PROJECTS AND PROGRAMS

- a) NRCS Agreement – The RCD has an agreement with NRCS for Engineering support in the amount of \$75,000, which pays for the majority of Brooke’s time. The RCD has an additional agreement with NRCS for Conservation Planning support in the amount of \$25,000, which Tim and Thad will be working on. The RCD has not received any funding from RCPP program regarding rice farms and shorebird habitat. CSP is underfunded this year.

Future ACTION needed: Director Felkins will meet with Dan Taverner (NRCS) about RCD billing for time spent on RCPP projects and report back to the Board.

- 7) PARTNER REPORT: No Partner Reports
- 8) CLOSED SESSION – no action taken
- 9) BOARD OF DIRECTOR REPORTS – None
- 10) ADJOURNED – 11:50 AM