



*"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."*

150 Chuck Yeager Way, Ste. A, Oroville, CA 95965 \* (530) 693-3173 \* [bcrd@carcd.org](mailto:bcrd@carcd.org)

**BOARD OF DIRECTORS  
Minutes  
Tuesday, June 15, 2021  
Time: 9:00 AM  
Location: No physical location**

**NOTICE OF TEMPORARY PROCEDURES FOR BOARD OF DIRECTORS MEETING:** Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings

in response to the COVID-19 pandemic, **the Butte County Resource Conservation District will be closing the June 18, 2020 Board of Directors Meeting to members of the public and nonessential District staff.** Additionally, members of the Board of Directors are allowed to attend the meeting via teleconference and to the same extent as if they were present.

**Members of the public are encouraged to participate in the Board meeting in the following ways**

**1. Remote Viewing**

<https://zoom.us/j/321411651> (Meeting ID: 321 411 651) OR use  
One tap mobile: +16699006833, then enter 321411651#

**2. Public Comment**

Public Comment can also be submitted anytime via email at [bcrd@carcd.org](mailto:bcrd@carcd.org). Every effort will be made to provide Board Members with your comments before the agenda item is heard. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

- 1) CALL TO ORDER** – Dave Lee, President – 9:02 am
- 2) WELCOME AND INTRODUCTIONS:** Present were Chair Dave Lee; Vice Chair Allen Harthorn; Directors Colleen Hatfield, John Christofferson, Allen Harthorn; District Manager Thad Walker; staff Wolfy Rougle
- 3) REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))
- 4) PUBLIC COMMENT (on non-action items) - None**

(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) *Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting.* (3) *\*Please note that all action items will have time set aside for public comment prior*

*to the vote occurring. After a motion is made and seconded by two BCRCO Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*

**5) CONSENT AGENDA:** Project Updates (see board packet).

**6) ACTION ITEMS –**

Dave Lee, President

- a) Review and approval of the minutes of the BOD meeting held 5/25/2021 – John moved minutes be adopted, Colleen seconded, motion passed unanimously
- b) Review and approval of accounts payable and financials- Colleen Hatfield – Audit provider, Lance Soil and Lunghard, notified us they prefer to be paid in full in 1 payment rather than 2 parts. CSUC Enterprises works for us on several projects but does not state the project name on the invoice, creating confusion and delays in payment to them. Genesis Society bills were moved to be paid as soon as payment arrives from BCFSC to cover them. Concerning the WCB Pyrodiversity Project, contractor invoices will be paid when WCB reimburses us, because the advance is being saved to cover RCD staff time. Invoices “in the gray” can be paid midcycle if staff identified them at the BOD meeting (e.g. as was done for Genesis Society at this meeting).  
Colleen moved to accept the A/P for June 2021, to include \$6300 for Lung Soil and Lunghard once we receive a satisfactory report, and to include the 2 *outstanding* payments to Genesis Society once RCD is reimbursed by BCFSC; Allen seconded; motion passed with John dissenting because he believes the board should not approve payment of bills provisionally, i.e. before being actually paid by funder.
- c) BCRCO 2021/ 2022 Budget Discussion- Colleen Hatfield (non-action item) – It will take a little more time to pull the budget together, with its 26 distinct projects. Colleen would like to see the Board devote significant time to this topic at its next meeting.
- d) LAFCO Election of a Special District Regular “Non-Enterprise” Member and an Alternate, ballot -Thad Walker – LAFCO hasn’t yet received enough votes to close out this election, so BCRCO BOD still has the opportunity to vote.
- e) New and improved PBA Participant liability waiver -Wolfy Rouble – Liability waiver revised to include photo release language (based on KTREX) John moved to approve Adult liability waiver as revised, but send Minor liability waiver to County Counsel and SDRMA, then bring it back at next BOD meeting. Colleen seconded, motion passed unanimously.
- f) Annual Review of Butte County RCD Fee for Service Rates -Thad Walker – There is a need to establish FFS rates that will be viable for the next 3 years of our upcoming \$450,000 CAL FIRE renewal. John moved that we increase our current FFS rate schedule by 5% for the purposes of the CAL FIRE agreement. This would result in the FFS rate table remaining at 5% above 2020 rates through June 2024. Colleen seconded, motion passed unanimously.
- g) Grant Agreement with Sierra Nevada Conservancy for Colby Mountain Recreation Project (1279-RT) – Completion of this scope of work would create a shovel-ready project for 40 miles of new non-motorized trail out of the Jonesville Sno-Park parking lot. John pointed out that the grant agreement states “grantee shall furnish any and all additional funds needed to complete the project”. Thad responded that RCD is subject to the same or similar requirement on every project we do; meeting the deliverables is always our obligation. John suggested this language can be added to each subcontractor agreement. Thad responded it already is. John emphasized the importance of notifying each subcontractor that they don’t get paid until RCD is paid. The grant is for \$221,000 with \$24,000 for BCRCO staff time plus \$3,600 BCRCO indirect; the rest goes to 4 partners (the ones listed below). John moved to approve the grant agreement, Allen seconded;

motion passed unanimously.

- h) Agreement with Sierra Buttes Trail Stewardship for Colby Mountain Recreation Project support (1279-RT) – Allen moved to approve, with John’s included language that contractors are responsible for finishing their deliverables and the allocated budget from RCD will not be exceeded; Colleen seconded. Thad suggested this language be placed into Exhibit B (SOW) rather than amend our standard agreement. John and Allen agreed. Motion as amended passed unanimously.
- i) Agreement with Chico Velo for assistance with the Colby Mountain Recreation Project support (1279-RT) – Thad disclosed that he serves on the board of Chico Velo. Colleen moved to approve, with included language as described in item (h) above; Allen seconded. Motion passed unanimously.
- j) Agreement with Northern California Regional Landtrust for Colby Mountain Recreation Project support (1279-RT) - Allen moved to approve, with included language as described in item (h) above; Colleen seconded. Motion passed unanimously.
- k) Agreement with Chico Environmental for Colby Mountain Recreation Project NEPA/ CEQA (1279-RT) - Allen moved to approve, with included language as described in item (h) above; Colleen seconded. Motion passed unanimously.
- l) Review of Bids and Contract Award for Cal Recycle - Lower Wyandotte Restoration Project – John moved to accept the bid from North State Construction, the only responsible bidder on the project. NSC’s work on past CalRecycle projects has been satisfactory. Colleen seconded. Motion passed unanimously
- m) Cal Fire Contract Extension with Modification - Wolfy Rouble – Tabled, as CAL FIRE in Sacramento has still not finalized the contract extension for signature
- n) Next Board of Directors Meeting: Consideration of Special Meeting for Budget Planning/ Review (Thursday, July 8) - This meeting date is tentative.

## **7) RCD PROJECTS AND PROGRAMS**

- a) Update – See staff updates in BOD packet. SNC-1312 (Concow Resilience Implementation) will be considered around 9-10 am ish on July 15<sup>th</sup> at the SNC’s virtual special board meeting.

## **8) PARTNERS’ REPORTS ( 5 minute limit per group) - None**

- a) Natural Resource Conservation Service (NRCS)
- b) Butte County departments
- c) Community groups and agencies

## **9) BOARD OF DIRECTORS REPORTS**

a) Butte County RCD Directors and Associate Directors are welcome to report

**10) ADJOURNMENT – 10:37 am**

***NOTE:** The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: [bcrd@carcd.org](mailto:bcrd@carcd.org). The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

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