



*"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."*

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**BOARD OF DIRECTORS DRAFT  
MEETING MINUTES**

**Date: Tuesday, July 20, 2021**

**Time: 9:00 AM**

**Location: No physical location**

**NOTICE OF TEMPORARY PROCEDURES FOR BOARD OF DIRECTORS MEETING:** Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings

in response to the COVID-19 pandemic, **the Butte County Resource Conservation District will be closing the June 18, 2020 Board of Directors Meeting to members of the public and nonessential District staff.** Additionally, members of the Board of Directors are allowed to attend the meeting via teleconference and to the same extent as if they were present.

Members of the public are encouraged to participate in the Board meeting in the following ways :

**1. Remote Viewing**

<https://zoom.us/j/321411651> (Meeting ID: 321 411 651) OR use  
One tap mobile: +16699006833, then enter 321411651#

**2. Public Comment**

Public Comment can also be submitted anytime via email at [bcrd@carcd.org](mailto:bcrd@carcd.org) . Every effort will be made to provide Board Members with your comments before the agenda item is heard. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

**1. CALL TO ORDER – Dave Lee, President -9:01 AM**

**2. WELCOME AND INTRODUCTIONS:** Present were Chair Dave Lee, Vice Chair Allen Harthorn; Directors Colleen Hatfield, John Christofferson, Allen Harthorn, District Manager Thad Walker

**3. REVISIONS TO AGENDA -None**

(only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))

**4. PUBLIC COMMENT (on non-action items) -No public were present**

(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) *Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern.*

*However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting. (3) \*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion*

*is made and seconded by two BCRCB Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*

**5. CONSENT AGENDA: Project Updates (see board packet).**

**6. ACTION ITEMS – Dave Lee, President**

- a) Review and approval of the minutes of the BOD meeting held 6/15/2021- Director Christofferson moved minutes to be adopted, Hatfield seconded, motion passed unanimously
- b) Review and approval of the minutes of the BOD Special Meeting held 7/8/21- Director Christofferson moved minutes be adopted, Hatfield seconded, motion passed unanimously
- c) Review and approval of accounts payable and financials- Colleen Hatfield presented the financials and provided an update on work with the bookkeeper, Walker requested that invoice for Evan Watson be paid upon receipt of payment from AFF. Director Harthorn made a motion to approve the accounts payable, Director Hatfield seconded, motion passed unanimously.
- d) Update on audit (information only) -Director Hatfield had no new update on audit but would follow up with the firm to see when the audit report would be finalized, Director Christofferson asked about payment to the audit firm.
- e) Conditional Agreement Modification with CARCD for EFRP Technical Assistance- Walker provided a summary of agreement modification with CARCD, additional funds would allow staff to complete remaining work on EFRP and that agreement was conditional of CARCD receiving funds from USFS. A majority of EFRP work has been completed but additional funds were needed to complete remaining FMP and offer landowner assistance. Director Christofferson made a motion to approve the agreement modification, Director Hatfield seconded the motion, motion passed unanimously.
- f) Next Board of Directors Meeting Tuesday, August 17th at 9:00 AM (location to be determined)- Directors decided to move the meeting to Thursday, August 19th due to conflict for Director Harthorn. Also it was decided that BCRCB would resume in-person meetings in August, Chairman Lee. Director Christofferson indicated that he would reserve room at Butte County Public Health for August BOD meeting.

**7. RCD PROJECTS AND PROGRAMS**

- a) Update – See staff updates in BOD packet. Walker provided an overview of projects including impacts of Dixie Fire.

**8. PARTNERS' REPORTS ( 5 minute limit per group) - No partners were present at meeting**

- a) Natural Resource Conservation Service (NRCS) b) Butte County departments
- c) Community groups and agencies

**9. CLOSED SESSION – Directors only -No closed session occurred**

**10. BOARD OF DIRECTORS REPORTS**

- a) Butte County RCD Directors and Associate Directors are welcome to report -Director Harthorn discussed a CDFW grant that Friends of Butte Creek were working on to support habitat restoration on Butte Creek.

**11. ADJOURNMENT:** Meeting was adjourned at 9:56 AM

***NOTE:** The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: [bcrd@carcd.org](mailto:bcrd@carcd.org). The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then the Chair will open up the item for brief public comment limited to 2 minutes per person. After the public comment period closes, a vote will be held*